**Cork University Bluebell Photograph & Art Competition Privacy Policy**

**Who are we?**

We are Cork University Hospital (CUH), HSE. This policy sets out how CUH will use your personal data. CUH is committed to protecting the personal data of CUH Bluebell Photograph & Art Competition entrants (Entrant data) and takes the security of this information very seriously. We have strict security measures to protect Entrant data. This includes robust security procedures. If you have any concerns or would like to contact us about any aspect of this policy, please get in touch through the contact details at the bottom of this statement.

**The information we collect about you and its sources**

We will collect personal data about the Entrant (and the parent/guardian of a person under 18 years) when you enter the Competition. We will ask you to provide the following information: Personal details (i.e. full name, & age) Contact details (i.e. address, email address, & phone number). Please note that if the necessary permissions are not evidenced, it will not be possible for the Entrant to be awarded a prize winning place in the Competition. We will require evidence of parental or guardian permission when an Entrant’s artwork is submitted.

**How we use your personal data?**

CUH will use Entrant data for the following purposes:

* To enter the Entrant into the CUH Bluebell Photograph & Art Competition
* To appear in the Entrant’s artwork if displayed in the Bluebell Suite or elsewhere in the CUH or HSE services (further permission will be sought from each winner before the personal data is displayed on the winning piece).
* The age will be referred to on winning artwork from children only.

**Who we may pass your data on to?**

Where appropriate, we may disclose your personal data to:

• The voluntary independent judges of the CUH Bluebell Photograph & Art competition will be advised of the entrant’s age

• The CUH website and social media (further permission will be sought from each entrant before the personal data is displayed)

• Agreed publications companies, such as the local and national newspapers (further permission will be sought from each entrant before the personal data is displayed)

• Where we are legally obliged to disclose your information

We do not share your information with third parties for commercial purposes. In exceptional circumstance Regulators and law enforcement agencies may also request your information from us and we will provide them with your information only when there is a legal basis to do so.

If we suspect someone has committed fraud, we’ll note it in our records and may share the information with others that we deem relevant – such as the Gardaí.

**How we transfer and store your personal data?**

Entrant data will only be retained with the permission and request of the winners of the competition. If an Entrant wishes for their non-winning entry to be displayed, data will be retained indefinitely with the displayed piece. Data will not be kept for non-prize winning entrants and will be deleted on the date the prizes are awarded.

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